

Request for trip(s)

 outside the Programme area form

# **Requirements:**

If Partners plan a trip outside the Programme Area that is not foreseen in the Application Form but is required for the project, a specific request needs to be submitted by the Lead Partner to the JS for validation in advance. For more information about trips outside the Programme Area, please refer to the [Guidance Note 8](https://interreg5a-fce.eu/assets/downloads/programme-manual/EN/Guidance-Note-8-Budget-Lines-and-Eligibility-Rules1.pdf).

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| **Project Name:**  |

**Please fill in the following table with comprehensive information:**

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| --- | --- | --- | --- | --- | --- |
| **Partner** | **Name of the individual** | **Cost** **(Total cost and breakdown per individual)** | **Date and location** | **Purpose of the trip** **(Name of event/meeting and description of activities)** | **Benefits for the project** **(WP it is related to and what is the added value for the project)** |
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